

- An individual secure login and password (e.g., Canvas),
- Proctored examinations, and/or
- Other technologies or practices that are effective in verifying student identification.

Any student work, assignments, or activities that are graded or contribute to a student's grade must be submitted via a system that verifies the student's identity as noted above.

The institution complies fully with the provisions of the Family Education Rights and Privacy Act (FERPA). All methods of verifying student identity in distance education must protect the privacy of student information. Additional information on FERPA and student record access can be found on the Institution's website.

If any fees associated with the verification of student identity will be charged to students, they will be indicated in the academic catalog, as part of the term's course offerings, or on the "Cost of Attendance" website.

All users are responsible for maintaining the security of usernames, passwords, and other access credentials as required. An account is given to an individual for the exclusive use by that individual.

language included to ensure compliance with federal guidelines and accreditor expectations.