

NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY

FACULTY SENATE MEETING

Tuesday, December 4, 2018

Workman 101 4:00 p.m.

Minutes

1. Call to order and approval of minutes

Chair Tom Engler called the meeting to order at 4:03 pm with a call for approval of the November 6, 2018 minutes. Dr. Michelle Creech-Eakman moved to approve, seconded by Dr. Anwar Hossain. Motion passed.

2. Announcements

a. Jingle Jam & Holiday Party– Lisa Majkowski

Lisa announced that the second annual Jingle Jam will start tonight at 5:30 pm in the Fidel atrium. There will be caroling around campus. At 6:30 pm there will be a tree lighting ceremony where hot chocolate and cookies will be provided, followed by fireworks.

Lisa announced that there are some new changes this year for the Holiday Party. They will be adding a live band and door prizes will be sent via text message if you won. It will be held on Friday, December

their final exams. The plan is to stick with it for this semester and in the future, have the survey window end prior to finals week.

Dr. Creech-Eakman stated that as of today, 52.4% of the classes had completed evaluations. She encouraged faculty to remind students to do this online.

e. Higher Education Transition Team - Tom Engler

President Wells stated that there is a Higher Education Transition Team with Governor Carruthers as the Chair. There are two teams; one is focused on higher education institutions and one on governance. The CUP is meeting with those two teams tomorrow to discuss our priorities. There are also various groups from our campus that are also going to meet with the Governor.

Dr. Engler stated that tomorrow he will represent the faculty and Elaine DeBrine-Howell will represent professional staff to the institution transition team. His role is to give feedback to this team. He asked for some feedback

This involves letters from the tenured faculty as well as the campus will be invited. These are letters for internal review, but the committee is still excluding letters solicited by the candidate.

Friendly amendment made was that the candidate can ask for letters but that they can't be collected by the candidate. Amendment was included and approved.

Part 4 External Review

From the previous meeting, the committee made some clarifications:

b. Biology

Dr. Rogelj discussed the Biology catalog changes. There was a major clean-up for undergraduate changes.

Motion was moved and approved.

c. Mathematics

Dr. Hossain discussed changes for the Mathematics catalog. He proposed to add CSE 107 under the Introduction to Computer Science for the 2019 – 2020 catalog. He also proposed adding an additional statement to the electives outside mathematics.

Motion moved and approved.

d. Electrical Engineering

Dr. Aly El-Osery discussed the electrical engineering catalog changes. He proposed a complete curricular revamp.

Motion moved and approved.

Suggestion was made to have English 111 moved from the spring semester to the fall semester in the sample curriculum.

6. Old Business

7. New Business

a. Dead Week & day before Thanksgiving – Doug Wells

Dr. Wells stated that we have a five year academic calendar. We recently voted to move our spring break this year to align with the local school district. Dr. Wells would like to continue this and map out the next five years so that we can continue to work with the local school district.

Dr. Wells stated that we have classes on Wednesday before Thanksgiving. There have been some requests that we not hold classes on Wednesday so that students can use this as a travel day. There was also some opposition to this.

Dr. Engler proposed forming a Calendar Committee to discuss dead week timing, our calendar with school district, spring break, and Thanksgiving. Dr. Bill Stone will chair along with Samantha Nelson, Kevin Wedeward, Elaine DeBrine-Howell and an undergraduate and graduate student representative.

b. Academic Catalog Policies (eliminating cross talk with other policies) – Doug Wells

Dr. Wells stated that we have policies that are created by this body and then they migrate to other policies, and because there is no coupling the two policies evolve separately. Additionally, some of the language in these

policies is not verbatim from what was approved. Dr. Wells would like to fix this and then will bring it back to this body.

c. Revised Course Evaluation Policy - Michelle CreechEakman/Peter Mozley

Dr. Mozley stated that the current policy is out of date as it focuses on paper evaluations and needs to be revised. The plan is to have the committee continue to work on this policy as there will be further revision as we work things out. However, Dr. Mozley would like to vote on this policy today as our current policy is out of date.

Dr. Mozley made some changes to the currently policy. He removed the wording of paper files. He added a section indicating that instructors may add course specific questions. Faculty can come up with less than three questions related to their course contact. Also, Dr. Mozley added that these evaluations will be made available during the last two weeks for classes.

Several friendly amendment