



## Employee Uniform Payroll Request (taxable)

Name: \_\_\_\_\_

Banner ID: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Amount: \_\_\_\_\_

I have read and understand the Uniform Procedure and know that my uniform (work clothes) is taxable and deductions for taxes will be withheld from my payroll check.

Employee Signature \_\_\_\_\_

Date: \_\_\_\_\_

## Employee Uniform Exception Request (Non-taxable)

Name: \_\_\_\_\_

Banner ID: \_\_\_\_\_

Effective Date: \_\_\_\_\_

I have read and understand the Uniform Procedure and know that my uniform (work clothes) is not taxable; therefore, there will be no deduction from my payroll check.

Employee Signature \_\_\_\_\_

Date: \_\_\_\_\_

### Payroll Use Only

Amount Withheld	Fund #	Acct Code