


Setting up Google Apps on Android

These are general instructions for setting up your Google Apps on your android device.

<https://support.google.com/mail/answer/4570255?hl=en>


Add an account

If you'd like to add other accounts to your Gmail app, follow these steps:

1. Open the Gmail app.
2. On the top left, touch the Menu icon .
3. At the top, go to the right of your username and touch the down arrow.
4. Touch Add account.
5. Choose Google : A Gmail or Google for Work address.
6. Follow the steps on the screen to add your account.

Switch among accounts

Messages on the Gmail app stay separate for each account. You can also select to show "combined" inbox. To switch among accounts:

1. Open the Gmail app.
2. At the top left, touch the Menu icon .
3. Next to your email address, touch the down arrow.
4. Touch the account you want to use.