

**Residential Life Buildings**  
**How to Use Your Apartment / Building Systems û**

***Swamp cooler (a.k.a. evaporative cooler) facts:***

A window must be cracked (opened slightly) for the unit to work. If they have been off for a while or the pads have been changed recently – there may be an odor (kind of fishy) & it will dissipate within an hour. Swamp coolers only cool a maximum of 20-30° below outside temperatures, and the more humidity the less this gap closes. At 100° with 50% humidity the building will only cool about 10-15°. At 100° with 10% humidity you will get about 25° of cooling.

**What to do if there is a problem with your unit:**

Students must contact Auxiliary Services by emailing [apt-housing@nmt.edu](mailto:apt-housing@nmt.edu), include your building, room number, a description of the problem (pictures are appreciated, but not required), your name and contact number. Auxiliary Services is responsible to submit a Work Request to Facilities Management if notified about the problem. Failure to notify Auxiliary Services may result in damage charges billed to the Students' account upon check-out. If there is an after-hours emergency, call Campus Police at 575-835-5011. They will contact Facilities Management on-call team.