

LEE UNIVERSITY LEONARD CENTER

INDIVIDUAL SERVICE FORM

REFLECTION PAPER GUIDELINES

RUBRIC:

The key to reflection is that you take time to consider what you have learned and how you can continue learning from your service experiences. Below is a rubric that includes prompts to consider when writing your reflection papers; please, address **at least two**. Please, do not write on this rubric.

OFFICE USE ONLY

Recorder: _____

Date: _____

Grade: _____

1-10 Hours Served = 2 page essay

- 1/2 page describing what you did and/or the organization you served
- 1.5 pages discussing **at least two** of the following questions:
 - How did your faith impact your service experience?
 - How were your strengths/gifts utilized in the service you performed?
 - What are the possible short-term and long-term effects of the service you performed?
 - How did your service experience connect with your intended major or career?
 - How do you view your role in the larger community after having served?

11-20 Hours Served = 4 page essay

- 1/2 page describing what you did or the organization you served
- 3.5 pages discussing **at least four** of the following questions:
 - How did your faith impact your service experience?
 - How were your strengths/gifts utilized in the service you performed?
 - How have these experiences impacted you and the person or organization you served?
 - What are some of the possible long-term effects of what you were able to accomplish?
 - Did you discover gifts and abilities you were previously unaware of? If so, how?
 - How did your service experience connect with your intended major or career?
 - How do you view your role in the community after having served?

FORMATTING

- Times New Roman Font
- Double-spaced
- 12-Point Font
- 1" Margins

Reflection Paper Length:

For every 1-10 hours a **FULL PAGE** reflection paper is required.

For every 11-20 hours a **FULL PAGE** reflection paper is required.

Questions? Call (423) 614-8614 or email service@leeuniversity.edu